



VENDOR CODE OF ETHICS

Crown Asia Chemicals Corporation (CACC) is committed to ethical and lawful behavior, and to acting professionally and fairly in all business dealings and relationships. We seek to maintain high ethical standards and to comply with all applicable laws and regulations. Vendors' activities may influence CACC's reputation and relationship of trust with our clients and employees, and as such we expect our vendors to maintain the same high legal and ethical standards.

BUSINESS RECORDS/REPORTS:

We expect vendors to provide honest and accurate quotation and invoice.

- A. Quotations should reflect the correct product specification, price, terms of payment, lead time/delivery, after sales service support and warranty period.
- B. Invoices should be itemized, quote the PO number (where relevant), be supported by appropriate documentation and comply with all other requirements as set out in the relevant contracts.

ANTI-CORRUPTION:

CACC do not tolerate bribery and corruption and we require our vendor to take that same policy. This policy contains instructions that prevent employees from receiving and giving gifts. This includes the ff:

- Cash
- Gift
- Hospitality provided to purchasing professional
- Anything that violates the company policy
- Anything that suggests the purchasing professional would have to return in favor.